*The student should fill out the top part of this form before the meeting and send it to the chair (if the chair has been agreed upon before the meeting). A hard copy should be brought to the meeting also.*

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 present absent

 Advisor(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

 Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

 Other members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_

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*The chair should fill out this section during the meeting and discuss the contents with the student. The completed form (electronic or hard copy) should be sent to John Cornett (**jcornett@email.unc.edu**). In lieu of signatures, copies will be distributed to the student and advisor(s) for approval. A copy will be placed into the student’s record and distributed to the committee prior to the next meeting.*

Has the student identified a dissertation project that is well-defined and significant to the field (if not, include comments and suggestions)?

Proposed timeframe for holding oral exam:

Notes (*e.g.*, weaknesses to be addressed by the time of the exam, suggestions for proposal; use the back side if necessary):